PHLOG IT RULES

Before Phlog It

- Vendors submit lists on no more than 20 items to the Phlog It organiser; at least half of the items must be philatelic.
- Lots are published on the TDPS website

On the Day – before the auction

- Vendors bring in their lots
- Vendors collect and verify their lists sheets.
- Each set of lots is assigned a Phlog It number and lot numbers
- A record is kept of all lots and vendor names and a non-returnable fee of 20p per item is charged. The vendor sheets are endorsed as paid.
- The vendor is given back the vending sheet, which now contains lot numbers, details, vendor name and Phlog It number and reserve prices.
- For each lot submitted, the vendor is given a pair of tickets whose numbers match the lot numbers.
- Vendors then fasten one number to each of their lots and retain the other (see below) and then take their lots to the viewing tables where they will be accepted and displayed appropriately.
- Bidders view the lots and mark their 'Buyer sheets' as required.
- After a tea break, viewing is stopped and the auction will commence.

On the Day – during the auction

- Each room bidder uses their 'Phlog It' number as a bidding number as normal
- For each lot sold a note is made of the winning bidder's number and the selling price. The vendor number is announced (buyer can note this number).

On the Day – after the auction

- Buyers approach vendors and settle their debts by cash or cheque.
- Vendor gives buyer the second ticket(s) to match the lot number(s).
- Buyer takes their ticket(s) to the viewing table and exchanges them for the items.
- Unsold lots - Vendors take their tickets left over to the viewing table and exchange them for their unsold lots.
- Once all lots have been collected the proceedings are closed.

Non-members:- vendor, buyer or both, must pay a 50p temporary membership fee